

TREE REMOVAL (OVER 6' IN HEIGHT): FAST TRACK APPLICATION (NOT FOR SIGNIFICANT TREES)

Applicant Name _____

Log Number _____

Property Address _____

Date _____

THIS IS A NO FEE APPLICATION

- Consultation with the Landscape Committee prior to submission is recommended: landscape@pvranch.org
- You are strongly encouraged to speak with neighbors potentially affected to ensure no unintended consequences to privacy screening.
- Oct–Dec is the best time for minimum impact on wildlife, but trees can be removed at other times.

SCOPE OF PROJECT	SPECIES OF TREES	NUMBER OF EACH SPECIES
Describe what you are planning on removing <i>List the species of tree and the corresponding number of each species that you are applying to remove</i>		
Your application REQUIRES that you do the following: ☐ Provide a site plan, map, or sketch showing the locations of trees relative to structures and property lines. ☐ All trees must be clearly flagged with a visible ribbon. ☐ Confirm that none of the trees are Significant according to the Town of Portola Valley (see https://www.portolavalley.net/departments/planning-building-department/resource-center/general-information-and-handouts/tree-removal). Consult with the Landscape Committee if unsure (landscape@pvranch.org).		
☐ Landscape Committee recommendation is attached (not required for submission, but required for approval)		
Reason for removal and additional comments, if any:		

NOTE: This Fast Track approval is subject to the expiration of a ten-day neighbor notification period. This notification period will begin once a recommendation for approval is received from the Landscape Committee. If commentary is received and/or the Landscape Committee does not recommend approval, your application will be subject to full Design Committee review and will be placed on the agenda for the next meeting. If no comments or objections are received from your neighbors and any and all conditions have been cleared, then the Ranch Office will send out your formal approval letter.

NOTE: This Fast Track application is exempt from the requirement for a final inspection, however applicant must notify the Office upon completion of work

Applicant Agreement

- I/We agree that this project is in compliance with all of the above requirements and that no deviations will be made to the approved design without Design Committee approval.
- I/We agree not to commence the tree removal(s) unless the Design Committee has informed me/us of its approval.
- I/We agree to return the site to its natural condition, free of all debris and plant damage.
- I/We understand and agree that the drawing and information provided as part of this application are assumed to be accurate. Acceptance and action by the Design Committee based on this information does not imply verification by the Committee of existing conditions and locations shown on the plans.
- I/We agree to furnish all contractors and subcontractors a copy of the Contractor rules and ensure compliance therewith.
- I/We agree to notify the Office upon completion of work.
- I/We agree to indemnify and hold harmless the Portola Ranch Association for any damage or liability caused to or on Association property or any property the Association has responsibility to maintain as a result of this project or as a result of my/our agents, employees or contractors. Each homeowner is responsible to ensure all projects meet current code.

Signature of Homeowner

Date